(ASPEN TECH POLICY HUB



Voting from Abroad

How Election Officials Can Reduce Obstacles for Military and Overseas Voters

Hilary Braseth



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Cover image by Janine Robinson on Unsplash



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Photo by Jessica Radanavong via Unsplash

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Executive Summary

The paper outlines a risk mitigation framework to evaluate different technology integrations state election officials could pursue that would improve voter turnout among overseas and military voters. Using this risk mitigation framework, the highest-value, lowest-risk opportunities for state election officials to pursue include: 1) facilitating digital signatures on the Federal Post Card Application (FPCA); 2) implementing a pilot ballot tracking system; 3) communicating with voters via email, ensuring that emails are frequent, concise, and clear; and 4) ensuring that communications abide by clear design principles.

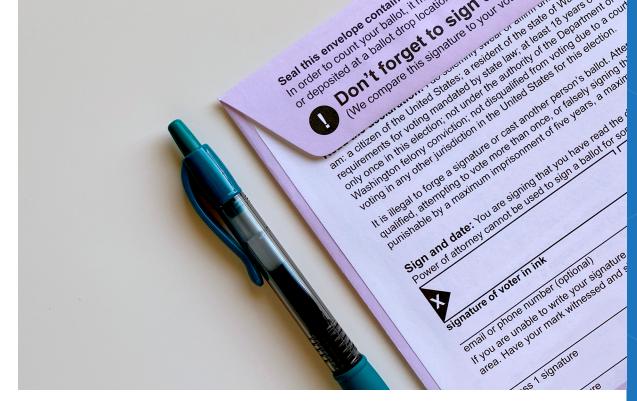
In order to implement these key recommendations, state election officials will need to place an employee in charge of overseas voter turnout; work with pro bono design firms and email service providers to redesign their voter engagement materials for simplicity; and engage with other colleagues to develop best practices around e-signatures and ballot tracking.

Image by Josh Johnson at Unsplash



"When I talk to other voters overseas, many of them aren't even aware that they can vote."

– Overseas voter in Germany



Background

In the 2020 election, voters covered under the Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) voted at a rate of 7% – ten times less than the domestic average.¹

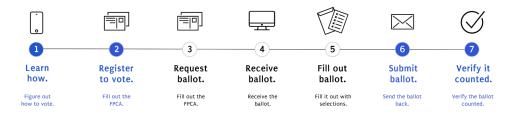
While every state has UOCAVA voters such as military personnel, Peace Corps volunteers, corporate executives, and students studying abroad, not every state implements the same measures to ensure that these voters have access to information, registration, and other resources to help them successfully submit their ballots on time.

For most UOCAVA voters, obstacles to voting include 1) a lack of understanding how to vote; 2) a lack of awareness that they are even eligible to vote; 3) challenges with the mailing system such as USPS suspensions and a lack of post offices; and 4) general difficulties completing the process.²

According to the Federal Voting Assistance Program (FVAP), UOCAVA turnout could be closer to 46.9% if these obstacles were removed.³ For example, Or-ange County, California, took specific actions to improve turnout among these voters by redesigning materials and simplifying the language of its voter in-formation and emails. As a result, Orange County now witnesses turnout from its UOCAVA voters at nearly the same rate as its domestic voters; compared to the rest of the country, Orange County UOCAVA turnout far surpasses the national average.⁴

Given that there are multiple steps in the voting process (as depicted in Figure 1.0), any shifts in operations can either hinder or help these voters. In the case of a handful of jurisdictions, for example, even the simplest technology integrations have greatly helped the voting experience — from awareness to communications to ballot tracking.

Figure 1.0: Voting Chain of Events⁵



Steps involved in the voting process. Those shaded in blue present the biggest opportunities for helping UOCAVA voters successfully complete the process.

By integrating technology and implementing subtle innovations to operational tasks, officials can increase state voter turnout and help make operations more efficient, streamlined, and voter-centric.

Image by Tiffany Tertipes at Unsplash

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Image by Manny Becerra at Unsplash

"I didn't vote from overseas because the process is too difficult. To get the information, the right documents, print them, and mail them to the US in time from Guinea, where there isn't a real functioning mail system, was just overwhelming. If any part of that process was digital, it would have significantly changed my overseas voting experience. I definitely would have voted."

- Wiatta Thomas, Overseas Citizen and Returned Peace Corps Volunteer

Recommendations

Election officials should implement the following four technology best practices to enhance the voting experience for UOCAVA voters: 1) Allow digital signature on the Federal Post Card Application (FPCA); 2) Enable ballot tracking; 3) Leverage innovative email technology to communicate early and often with UOCAVA voters; and 4) Design communications for simplicity and clarity.

1. Allow for digital signatures on the Federal Post Card Application (FPCA).

The FPCA plays an important role in helping UOCAVA voters register to vote and request ballots. Most states still require "wet" signatures on this form, which requires printing and scanning the FPCA for submission. However, these days, nearly 40% of American households don't have a printer; this percentage is likely even higher for overseas households, given assignments like Peace Corps and military deployments, which often place Americans in remote locations with limited access to printers and scanners.⁶

By allowing secure digital signatures (which can include a photo upload of a signature or an official e-signature) and an electronic return of the FPCA, states can greatly reduce the burden on voters who might not have access to printers and increase the likelihood of successful submission and expedited processing. According to a state election official in West Virginia, once these measures were implemented, the majority of UOCAVA voters who had the opportunity to sign and return the FPCA electronically did so.7

See Figure 2.0 for an example of how digital signatures could be implemented and accepted.

Sample screens from votefromabroad.org, which leads voters to pre-populated emails to their election officials with their scanned signatures attached.

Step 1: Voter selects email method of submission and accepts waiver.

You must email, fax or mail your signed and dated ballot request to Cambridge **Election Commission**



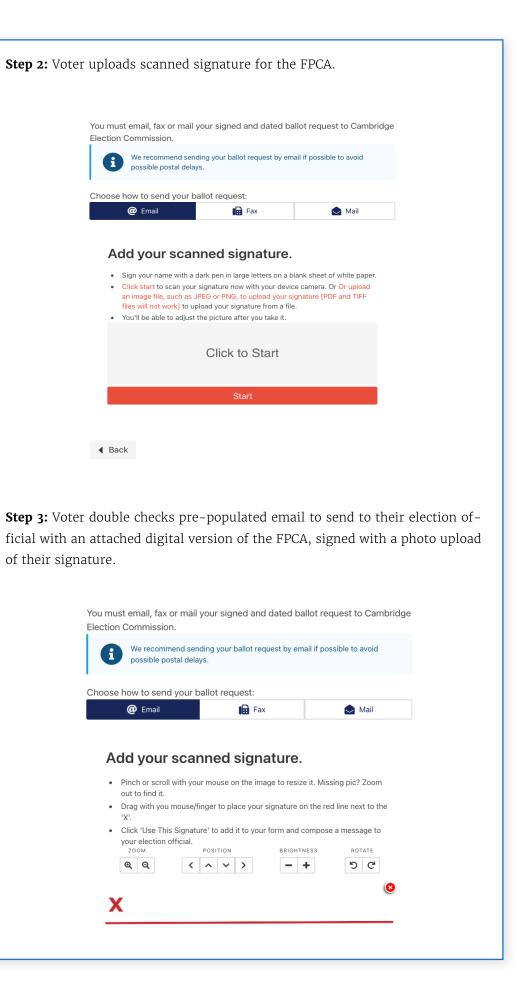
I swear or affirm, under penalty of perjury that:

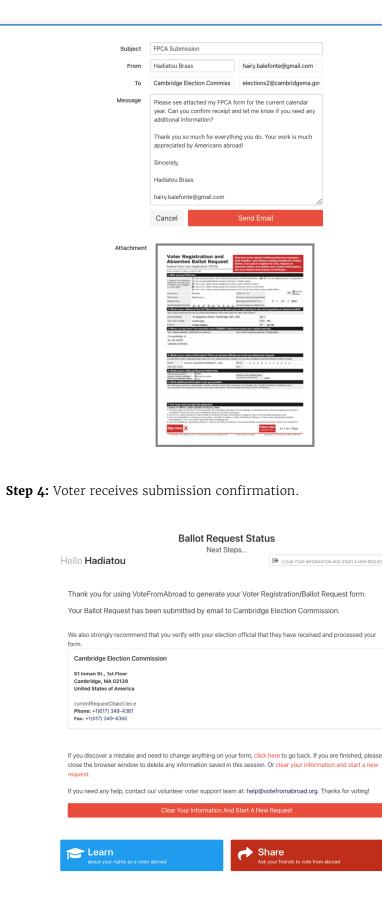
- The information on this form is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of periury.
- I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and I am not disgualified to vote due to having been convicted of a felony or other
- disqualifying offense, nor have I been adjudicated mentally incompetent; or if so, my voting rights have been reinstated; and
- · I am not registering, requesting a ballot, or voting in any other jurisdiction in the United States, except the jurisdiction cited in this voting form

Disagree









CLEAR YOUR INFORMATION AND START A NEW REQUEST





2. Leverage proven technologies to implement a ballot tracking system for UOCAVA voters that allows them to follow their completed ballot and ensure that the jurisdiction receives and counts it.

In 2020, FVAP, the Council of State Governments (CSG), the USPS, the Military Postal Service Agency (MPS), and several local election officials piloted a full life-cycle ballot tracking system through the USPS-MPS network. The pilot implemented proven technologies, including "dedicated labels" (otherwise known as the "Label-11 DoD"), which granted a voter the ability to track their ballot's journey from overseas to the jurisdiction. The pilot yielded highly successful results, with 82% of participants very satisfied with the service and 87% of voters confident or very confident that their ballot was counted in the election.⁸

By offering both voters and election officials a way to track UOCAVA ballots, FVAP and its partners boosted overall voter confidence, the rate of successful ballot acceptance, and voter turnout.⁹ Other jurisdictions should consider participating in the next expansion of the military ballot tracking initiative.

3. Communicate with voters via email and ensure that emails abide by clear design principles.

In the digital era, communicating with UOCAVA voters digitally can make all the difference. By following the checklist of email best practices, states can ensure that their UOCAVA voters have all they need to vote.

Checklist of Email Best Practices

Email service provider. State election officials should maintain a database for overseas voters with an easy-to-use email communications platform such as MailChimp or SendGrid. Overseas voters' email addresses can be obtained via the FPCA.
Frequency. Election officials should ensure that communications are sent on Memorial Day, the Fourth of July, and Labor Day in election years, as this is an opportunity to weave voter communications into the holidays and spur conversations about how to engage in elections back home (see Tip #1: Timing).
Length. Emails should not exceed one page.

Language. Offices should leverage simple, clear, concise language about when and how voters should register (see Tip #2: Language).

TIP #1: Timing. At minimum, state election officials should send communications to UOCAVA voters around the Fourth of July during an election year. Many overseas citizens celebrate the Fourth of July despite not living in the US. This can be an opportunity to weave voter communications into the holiday and spur conversations about how to engage in elections back home. The table below provides a suggested cadence and structure for voter information emails.

Image by Element5 Digital at Unsplash



Table 1: Proposed Email Cadence

Figure 3.0: Email Redesign

OLD¹⁰

| Email Type | Goal/Positioning | Suggested Timing |
|--------------|--|---|
| Announcement | Give voters an overview of the overseas voting process and remind them of the logistics involved. | 150 days before election (Memorial Day) |
| Engagement | Ask voters to begin the process. | 120 days before election (Fourth of July) |
| | | 105 days before election (suggested follow-up reminder) |
| | | 90 days before election (suggested follow–up reminder) |
| | | 75 days before election (suggested follow–up reminder) |
| Final Call | Draft an urgent call to action for voters to register. | 60 days before election |
| | | |

TIP #2: Email Language. Emails often fall prey to having too much text, superfluous or overcomplicated language, and overly dense steps and instructions. See Figure 3.0 for an example of an overwhelming voter outreach email alongside a redesigned version that simplifies the language, steps, and overall look and feel. Figure 4.0 provides a sample email template for use.

Image by Isabella and Zsa Fischer at Unsplash



| local election officials <htt website.<http: th="" www.fva1<=""><th>tp://www.fva 12.:,gov/links</th><th>o.gov/info/contact> in the United States c ></th><th>r check the status of your registration via your</th></http:></htt | tp://www.fva 12.:,gov/links | o.gov/info/contact> in the United States c > | r check the status of your registration via your |
|---|---|---|---|
| You can get voting assist and 12:00 Noon Monday | tance from the transform the transformed set of the transformed set | e embassy/consulate or drop off your co or from 2:00 P.M. to 4:00 P.M on Monday | mpleted voting forms and ballots, addressed t /s, Tuesdays, and Fridays. Please bring your t |
| SPREAD THE WORD AN Please help spread the w social media account tha #ProudOverseasVoter to | word to your t at you are an | friends, family, and colleagues that now i active voter and will be dropping off or m | s the time to start thinking about overseas voti ailing your Federal Post Card Application or c |
| If you have never voted v 1. Complete a Federal Pe | while overse Post Card App | as before, it's not too late. The process is blication (FPCA) <http: cit<="" th="" www.fvap.gov=""><th>easy just follow these steps: izen-voter></th></http:> | easy just follow these steps: izen-voter> |
| vote and request absent which you submit the FP The online voting assista FPCA <http: www.fva12.<br="">in, we encourage you to. email address to take ad FPCA<http: www.fva12.<br="">2. Submit the Federal Po In order to mail it from U. PM on Mondays, Tuesd</http:></http:> | tee ballots for CCA. Local el ant-http://ww gov/citizen- ask your loci dvantage of e gov/citizen- ost Card App LS. Embassy lays, and Fric | all elections for federal offices (presiden ection officials in all U.S. states and territ w/at 2:_gov/citizen-voter/registration-bu- voter/registration-ballots It will als you al election officials to deliver your blank techronic deliver, The online voting assist voter/registration-ballots-, which you can ilication (FPCA) Beijing, please hand-deliver it to the Am ays. Please bring your U.S. passport to | arican Citizens Unit between the hours of 8:30 acilitate entry. You may also bring ballots and |
| If it's more convenient for | or you, you ca | ons in the United States through the emb in have a friend or family member drop o allot directly to your local election officials | assy's diplomatic post onice system f your FPCA at the embassy, on your behalf o s via international mail or professional courier |
| | | | |
| NEW ¹¹ | | | |
| | | | |
| _ | | | |
| | | EXAMPLE STATE Department of State | |
| De | ear voter, | | |
| Th | ne next e | lection in Example State is o | on Tuesday, November 3. |
| | | | nstead of going to your polling tober 24. Don't wait; apply as s |
| | | Make sure that your vo | ice is heard! <u>Request your ma</u> |
| ch | ioose not | to vote by mail. However, i | vote in person at their polling p f you apply to vote by mail but c olls to cast your ballot in perso |
| Ja | ncerely, ine Doe our Secre | atary of State | |
| | h | | oter registration related email remin bscribe by clicking the link below. <u>Unsubscribe</u> . |
| Notice that th | he "old | 1" email is incredibl | y text-heavy, lengthy, |
| the voting pr | ocess | to the overseas voter | r. By contrast, the "nev |
| | | | ing header, along with e of bolded text and use |
| | | - | an automatically inclu |

From: Example State, Department of State Subject: Make Your Voice Heard by taking the necessary steps to vote in the upcoming U.S. elections and participating in Absentee Voting Week!

The voter registration deadline for the November 3 elections is October 24. For some voters this might mean their paper voter registration and absentee ballot request must reach local election officials by October 6. In order to vote in the November elections, all overseas U.S. citizens need to have completed a Federal Post Card Application (FPCA)-http://www.frad2.gov/ticizen-voter-this year. Whether you are a first-time voter or have already received ballots and voted absentee in past elections, you must complete an FPCA each year to ensure you are able to participate in elections as an overseas absentee voter.

If you have already completed a Federal Post Card Application (FPCA)<http://www.fva12...gov/citizen-voter> this year and requested electronic delivery of your ballot, you will be receiving you blank ballot or instructions for how to access your ballot som if you have not already received it. If you are not sure about the status of your absentee ballot request you should contact your local election of ficials-http://www.fvap.gov/info/contacl> in the United States or check the status of your registration via your state's voter registration verification.

t to your local election officials, during the following hours: 8:30 A.M. r U.S. passport to facilitate entry.

ing. Consider posting to your Twitter, Instagram, Facebook or other completed ballot. Use

en-voter> to receive your ballot this fall. It allows you to register to ne November general elections) during the course of the year in /citizen-voter/registration-ballot >.

/cltizen-voter/registration-ballot >. 2. godv> is an easy way to complete the electronic ballot delivery is possible. No matter which state you vote download, or fax, depending on your state). Be sure to include your tration-ballots- will generate a printable

A.M. and 12:00 Noon Monday thru Friday or from 2:00 P.M. to 4:00 FPCAs for others. Please take into account it takes at least two

or you can send your FPCA<http://www.fva12.:,gov/ • service at your own expense.

place on November 3, you must . soon as you can!

il-in ballot here.

lace on Election Day if they change your mind, make sure to

ders from Example State,

overwhelming the reader.

and confusing in its description of w" email sample demonstrates the only the most pertinent informases hyperlinks to let voters explore more information if they wish, rather than automatically including it in the body of the email and $% \left(f_{i}, f$



4. (Re)design materials for simplicity.

Design matters. Especially in an era of information overload and digital saturation, it's important that materials are clear, concise, and visually appealing. By utilizing the following checklist of design suggestions, states can ensure that all materials and communications meet this goal.

Checklist of Design Suggestions

Use images. Leverage imagery, such as icons, illustrations, graphs, and charts, where possible to reduce text.

Be concise. Omit unnecessary words and ensure succinct descriptions.

Separate text. Use numbers or bolded headers to separate text into visually distinct categories.

Use accent colors. Use one or two accent colors to distinguish important reminders.

TIP #3: Instructions. Redesigning instruction materials can be as simple as cutting unnecessary text, simplifying language, and adding big, bold headers to separate sections. Even small changes to design make a big difference. See Figure 4.0 for an example of Orange County, California's voter insert before and after it was redesigned.

The old insert is very text-heavy, is overwhelming in its use of bold and underlined text, and has many steps blended together with little information hierarchy. By contrast, the new material leverages a bright header and subheaders to separate steps into distinct categories for the eye to quickly parse. Similarly, the new insert leverages red text to highlight the most important aspects of the voter instructions.

"After redesigning our voter outreach materials, envelopes, and inserts, we witnessed a marked increase in voter satisfaction."

- County election official¹²

Figure 4.0: Materials Redesign¹³

| D | | NEW |
|----------|---|--|
| | INSTRUCTIONS FOR ABSENTEE VOTERS HOW TO VOTE YOUR BALLOT | |
| 1. | Please use black or blue pen to vote your ballot. To vote, fill in the entire voting rectangle to the left of the candidate's name. | Mar |
| 2. | To vote for a qualified WRITE-IN candidate, write the person's name on the line provided for that purpose after the names of the other candidates for the same strate. Fill in the anter voting rectangle to the left of your 'write-in' candidate. Do not write in a name that is already printed on the ballot. HOW TO RETURN YOUR BALLOT | 1. Mark yo |
| 1. | Place your voted ballot in the enclosed envelope and seal the envelope. Do not include any other | 2. Seal yo |
| 2. | periors's tablet. COMPLETE: the Declaration on the Identification Envelope by signing your name and indicating your residence address as at papears on your <u>afficient</u> of indication of the other is not able to sign the signalure fine, and ", whenessed your of () periors in according. The voter simults be written near the mark and the writess must sign higher ranse as writess.) The voter must sign the Identification Envelope, Periore of Atomry is NM Screegable. Bis with the sign yield. If the information requested the indication of the indic | Check Put you Seal th 3. Sign th |
| | on the identification Envelope, INCLUDING YOUR ADDRESS, 'YOUR BALLOT WILL REMAIN SECRET. Therefore, it is important not to sign or initial the builder. If you can be network that uses sent to you, or need specific information on how to obtain a second ballot because the original ballot is spolled, damaged or marked erroneously, please call us at (714) 567-7560. We will provide instructions on how to write a request for a second ballot. | • Date al • Print y as it aj |
| 3. | To return your ballot by mail, it must be mailed by you or your authorized designee (see #4) in sufficient time to reach the Registrar of Voters office by 8:00 p.m. on Election Day. Postmarks do not count. | 4. Option |
| 4. | If you profer you may what you hallot in person to the Registre of Volens effice or to any poling plots with Orango Court, However, the built must be delivered by 500 nm. Orection Day. L'EVOLABLE HAMBLE TO RETURN THE BALLOT IN PERSON, due to an inères or physical disability YOLI MAY. Derankant a Revolute, Relat D. Datert Countervisetter, Datertoire II. Datertoire, III. Strategie Market Ballon Datertoire, Ballon D. Datertoire, Countervisetter, Datertoire III. Datertoire, III. Strategie en ballo for you, Inone the desgrape pirt Inhibite name, sign and Indicate Insher relationship to you on the identification. | BY MAI Place y Your ba receive BY FAX Complete |
| | HOW TO VOTE AT THE POLLS | Fax yo |
| If you | wish to vote at your polling place, you must surrender your unvoted absentee ballot to the precinct board. | Our of Voter f |
| **7 | OP FOUR REASONS FOR YOUR ABSENTEE BALLOT NOT TO BE COUNTED** | by 8:00 |
| 1. 2. | NO SIGNATURE: You must sign where indicated on the identification Envelope. UNAITHORUZED RETURN: You are responsible for your own balco. Drop it in the mail or return it yourseft. If you are if or disabled, you may authorize a relative or a person residing in the same household for perfum it for you by signing the <i>authorization box</i> on the return envelope. | Importan |
| 3. 4. | Induserial to real in on you by saying the addactation box in the found interview. ABSENTEE ABLOT ARRIVES AFTER 3:00 P.M. ELECTION DAY, Postmarkis. BALLOT IS RETURNED TO REGISTRAR OF VOTERS IN A PLAIN ENVELOPE. You must sign the return envelope with the penality of perjury statement on it for its count. | Ballots re Please be back to o |

A Framework for Evaluation

The recommendations above are based on the risk/reward framework outlined on the following page. Technology isn't inherently "good" or "bad" and in many cases, it can greatly reduce barriers to the voting process, especially for voters stationed overseas. Table 2.0 below provides a framework that evaluates each voting step, possible technology integrations, the potential risks and rewards of those integrations, and tactics for mitigating risks.





Image by IFrank McKenna at Unsplash



Based on the analyses provided in this matrix, the four technology integrations recommended in this paper above (and bolded below) best maximize reward and minimize risk. State election officials might consider using this risk/reward framework for other technology integrations they are considering in the future.

Table 2.0: Ways to Integrate Technology into Voting Chain of Events **Risk/Reward Levels & Mitigation Tactics**

| | Step | Ways to integrate technology | Risk Low/ Medium/ High* | Reward Minimal/ Moderate/ Great* | Risk Mitigation |
|---|---------------------------|--|----------------------------------|---|--|
| 1 | Learn how to vote. | Materials redesign Website redesign Email outreach Social media Email redesign | Low | Great | |
| 2 | Register to vote. | FPCA digital signature FPCA electronic submission | Medium | Great | Obtain e-signature and match to the one already on file via voter registration/previous FPCA. |
| 3 | Request ballot. | FPCA digital signature FPCA electronic submission | Medium | Great | Obtain e-signature and match to the one already on file via voter registration/previous FPCA. |
| 4 | Receive ballot. | Via email Via electronic portal | Low | Great | Ensure blank ballot is encrypted when in transmission. |
| 5 | Fill out ballot. | Electronic marking | Medium | Moderate | Ensure that the voter has a method to review and verify ballot selections. |
| 6 | Submit ballot. | Via email | High | Minimal | Since email is the least secure way to upload a ballot and relinquishes a voter's right to privacy, it would be best to substitute ballot submission via email with a more secure, private, end- to-end verifiable electronic method. |
| | | Via server upload | Medium | Great | Some jurisdictions leverage ballot transmission via secure file transfer, improving security and privacy relative to email. To minimize risk, jurisdictions should engage server upload providers that possess deep technical skill – ones that ideally possess a degree of certification, standardization, and a fail-safe paper trail. |
| | | Via mobile (web or app-based) | (Pilot)** | (Pilot) | This technology is still in its pilot phase. System should ensure end-to-end encryption and verifiable paper trail. |
| 7 | Verify ballot is counted. | Via physical mail tracking using "dedicated labels"*** | Low | Great | |
| | | Via an electronic portal (if voter is voting electronically) | Medium | Moderate | Ensure end-to-end encryption with verifiable paper trail. |

Matrix methodology combines survey data, interviews spanning election officials and cybersecurity experts, current technology use cases, risk analyses, and results across steps in the voting process.¹⁴

* See definitions in Table 3.0.

** Technology integrations for electronic ballot return via mobile or web app have been piloted across several jurisdictions and continue to be piloted and examined. Widespread implementation of this technology has not yet occurred. Given cybersecurity risks, states should proceed with well-designed pilots to study the efficacy and security of the technology, and should implement with vigilance.

*** Department of Defense, Military Ballot Tracking Pilot Research Submitted to Congress, July 2021, https://www.fvap.gov/uploads/FVAP/Reports/Military_Ballot_Tracking_Pilot_Research_Report.pdf.

Table 3.0: Risk/Reward Matrix Definitions

| Term | Meaning |
|--------------|---|
| Risk level | Low: Integration has low risk to security, as o or a possible data or privacy breach. Medium: Integration has medium risk to secu High: Integration has high risk to security; re |
| Reward level | Minimal: Integration doesn't offer an impact UOCAVA voters. Moderate: Integration offers moderate impac UOCAVA voters. Great: Integration offers high impact on redu |

Implementation

To implement the four recommendations above, election officials should:

- **Place an employee in charge of UOCAVA turnout.** Whether this responsibility is delegated to a new hire or an existing employee, placing someone in charge of UOCAVA voters will help to ensure progress across these recommendations and that these voters are not forgotten.
- Engage pro bono design firms or universities to help with materials redesign. State election officials can partner with nonprofit design firms like the <u>Center for Civic Design</u>, lower-cost freelance providers like <u>Fiverr</u> or Upwork, lower-cost self-service sites like Canva, university design teams, or interns to redesign their materials with little expenditure.
- Engage with colleagues to adopt best practices around e-signatures and ballot tracking. State election officials should learn how other jurisdictions — such as Orange County, California, the state of Colorado, or Escambia County, Florida — successfully and securely implemented similar procedures to better the voting experience, and consider ways to integrate these operations in their own state.

defined by an election disruption

curity; proceed with mitigations. econsider proceeding.

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ucing barriers for UOCAVA voters.



Appendix A: Interviews

The team interviewed the following individuals for this playbook:

- Amy Cohen: Executive Director, National Association of State Election Directors (NASED)
- Candice Kerestan: Chair, Democrats Abroad
- Casandra Hockenberry: Policy Analyst, Overseas Voting Initiative, The Council of State Governments
- David Beirne: Director, Federal Voting Assistance Program (FVAP)
- > David Stafford: Supervisor of Elections, Escambia County, Florida
- > Deak Kersey: General Counsel, West Virginia Secretary of State
- Gary Leeling: Senate Armed Services Minority Counsel
- Jocelyn Bucaro: Director, Mobile Voting Project, Tusk Philanthropies
- > Joseph Kiniry: Principled CEO and Chief Scientist, Free & Fair; Principal Scientist, Galois
- Josh Benaloh: Senior Cryptographer, Microsoft Research
- Judd Choate: Director, Division of Elections, Colorado
- Lindsey Forson: Director of Cybersecurity Programs, National Association of Secretaries of State (NASS)
- Lori Augino: Director of Elections, Washington State
- Mac Warner: Secretary of State, West Virginia
- Marylouise Serrato: Executive Director, American Citizens Abroad
- Naveed Shah: Political Director, Common Defense
- Neal Kelley: Registrar of Voters, Orange County, California
- Sarah Streyder: Executive Director, Secure Families Initiative
- Sarah Vella: Program Analyst, Federal Voting Assistance Program (FVAP)
- Susan Dzieduszycka-Suinat: President and CEO, U.S. Vote Foundation
- Susan Greenhalgh: Senior Advisor on Election Security, Free Speech For People
- Taylor Lansdale: Associate Public Policy Director, Overseas Voting Initiative, The Council of State Governments

Appendix B: Sample Emails

This appendix shares sample language for email communications. It is recommended that election officials send these communications to their UOCAVA voters per the cadence listed in Table 1.0.

Announcement Email

| Subject: You can vote from overseas — here's how. | |
|---|--|
| Body: | |

Dear [First Name]

Sincerely,

[Name]

The next election in [Jurisdiction] is on [Date].

To register to vote, you'll need to complete a Federal Post Card Application (FPCA) form, which you can find at your local US Embassy or the Federal Voting Assistance Program website. Filling out this form will take less than 10 minutes to complete). Here in [Jurisdiction], you can return your FCPA form by:



Engagement Email

Subject: Sign up to vote from abroad today!

Body:

Dear [First Name],

As a reminder, the next election in [Jurisdiction] is on [Date].

That's less than [180] days away!

To register to vote, you'll need to complete a Federal Post Card Application (FPCA) form, which you can find at your local US Embassy or at the Federal <u>Voting Assistance Program website</u>. The form should take less than 10 minutes to complete.

It's important to take early action because we send your ballot 45 days before the election date.

Here in [Jurisdiction], you can return your FCPA form by:

Mail:

[Address] Email:

[email] Fax:

[###-###-####]

Sincerely,

[Name]

Final Call Email

Subject: Sign up to vote from abroad today!

Body:

Dear [First Name],

We're sending out ballots to vote in less than 2 weeks!

To sign up, you'll need to complete a Federal Post Card Application (FPCA) form, which you can find at your local US Embassy or the Federal Voting Assistance Program website (less than 10 minutes to complete).

Here in [Jurisdiction], you can return your FCPA form by:

Mail:

[Address]

Email:

[email]

Fax:

[###-###-####]

At this point, we recommend you send it in by email or fax to make sure we receive your registration in time.

Sincerely,

[Name]



Endnotes

- 1 Federal Voting Assistance Program, 2020 Report to Congress, September 16, 2020, <u>https://www.fvap.gov/uploads/FVAP/Reports/FVAP-2020-Report-to-Congress_20210916_FINAL.pdf</u>.
- 2 Candice Kerestan, Chair, Democrats Abroad, interview by author, November 8, 2021.
- 3 See "Federal Voting," supra note 1.
- 4 Neal Kelley, Registrar of Voters, Orange County, CA, interview by author, October 29, 2021.

| Presidential General Election, November 3, 2020 | | | | | | | |
|---|------------|--|--|--|--|--|--|
| All Voter | All Voters | | | | | | |
| Registered | 1,771,537 | | | | | | |
| Returned | 1,546,570 | | | | | | |
| Turnout % | 87% | | | | | | |
| UOVACA Vo | oters | | | | | | |
| Registered | 11,184 | | | | | | |
| Returned | 6,888 | | | | | | |
| Turnout % | 62% | | | | | | |

- 5 Icons via the Noun Project.
- 6 Deloitte Global, "Printers Charming: Working and Studying at Home Means Printing at Home Too!" Technology, Media and Telecommunications (TMT) Predictions Report, 2020, https://www2.deloitte.com/content/dam/Deloitte/global/Documents/Technology-Media-Telecommuni-cations/gx-covid-19-tmt-predictions-revised-printers-charming.pdf.
- 7 Orange County, CA data for domestic versus UOCAVA turnout; UOCAVA turnout is much closer to domestic turnout, and far higher than the UOCAVA national average (7%).

| FPCA General 2020 Statistics | | | | | | | | |
|------------------------------|------------------|--------------|--|--|--|--|--|--|
| Absentee Ballots | Application Type | Request Type | | | | | | |
| 846 | FPCA | Email | | | | | | |
| 22 | FPCA | Fax | | | | | | |
| 22 | FPCA | In Person | | | | | | |
| 707 | FPCA | Mail | | | | | | |
| 226 | FPCA | Online | | | | | | |

8 Department of Defense, Military Ballot Tracking Pilot Research Submitted to Congress, July 2021, https://www.fvap.gov/uploads/FVAP/Reports/Military_Ballot_Tracking_Pilot_Research_Report.pdf.

9 Id.

- 10 Christine Keung, Former Overseas Citizen voting from China.
- 11 Candice Kerestan, Overseas Citizen voting from Germany.
- 12 Neal Kelley, email message to author, October 29, 2021.

13 Id.

14 Election Assistance Commission, Election Administration and Voting Survey 2020 Comprehensive Report from the U.S. Election Assistance Commission to the 117th Congress, https://www. eac.gov/sites/default/files/document_library/files/2020_EAVS_Report_Final_50&c.pdf; Federal Voting Assistance Program, 2020 Report to Congress, 2020, https://www.fvap.gov/uploads/ <u>FVAP/Reports/FVAP-2020-Report-to-Congress_20210916_FINAL.pdf;</u> Federal Voting Assistance Program, 2020 Overseas Citizen Population Analysis Report, 2020, https://www.fvap.gov/ uploads/FVAP/Reports/OCPA-2020-Final_Report.pdf.





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